

GEORGIA NAWGJ BOARD MEETING MINUTES

July 15, 2000

Location: Roswell Recreation Center

Attendees: Jean DeArmon, June Seymour, Jeanie Lipsius, Marian Dykes, Lisa Wheaton, Ceal Wutka, Kathlyn Skeslock, Chris Jackson

Absent: Marilyn Bishop

Invited Guests: Sheila Ragle, Becky Oppenheimer, Gwyned Bius, Brock White

The meeting was called to order at 12:10 PM by Jean DeArmon, GA SJD.

Sheila Ragle expressed her thanks for all the help and support the board has given her over the years as SJD. She hopes she can continue to count on a little bit of that as she moves on to her new role as RJD.

Becky Oppenheimer provided an update on the condition of Traci Lanford who was injured in a diving accident in early July. While Traci is facing surgery and 3-6 months at Shephard Spinal Center, her prognosis is good for a full recovery. Traci appreciates all the cards, flowers and visits she has received.

Committee Reports:

Hospitality -

Jeanie Lipsius requested a review of our new baby gift program for coaches and judges. The cost has risen and the items are in great demand this year. Since we only expect to send out 5-7, the general consensus was to continue with the established gift program.

Jeanie also requested that judges notify her of team coaches who are expecting new babies as soon as that can be appropriately determined.

Judges Training -

Brock White will transition the information he has compiled for the Judges Handbook to Kathlyn Skeslock.

Kathlyn is in the process of organizing the judges mentor program. Look for information in the next newsletter.

Membership -

Marian Dykes reported the next roster will be available at booking.

Technical -

Ceal Wutka reported that the GA NAWGJ website is almost finished. The URL is: ga-

nawgj.org Please check out the site and verify the accuracy of the information included there.

The board recommended that Gwyned Bius be added to the Board Member page as a non-voting member.

Secretary -

Sheila Ragle reported that the GA NAWGJ finished a close second to Southern California in the NETTIE Award competition for the best layout.

Chris Jackson reported that the next newsletter will be distributed at the Judges 500. She requested everyone's help providing content for each newsletter. The deadline for this edition's contributions is August 15, 2000.

New guidelines require newsletter and website content containing any technical information to be approved by Jean DeArmon prior to distribution/publication.

Contracts -

An open action item concerning the Georgia contract process was discussed and resolved. Essentially, when a judge replaces someone on a meet, the original contract prepared at booking does not cover that judge for insurance purposes. To comply with insurance coverage requirements, the following booking and contract management guidelines will be required:

This year there will be 3 forms to complete, 2 initially at booking and 2 covering subsequent changes. These forms are:

- Initial Contract List Form - the multipage form listing all meets assigned and accepted at booking.(no change from last year). This form must be separated and dispersed according to the instructions on the form.
- Meet Director Notification Cards (formerly the "orange" cards - slightly modified from last year's version). - These cards must be prepared initially at booking for each assigned meet. Then, when a judge replaces someone on a meet, this form must also be prepared and sent to the hosting meet director and should indicate who is being replaced.
- Individual Meet Contract Form - when a judge is replaced, the new panel member must immediately complete this form and drop it in the mail to June Seymour. This is new and is important for insurance coverage. This form should also indicate who is being replaced.

Note: If you replace someone at the last minute, drop a completed form in the mail on your way to meet your carpool. In addition, it would be prudent to keep a copy of this form for your records. Or you may choose to note the meet information on your copy of your initial contract list form for your records. Finally, the judge who has been replaced retains the responsibility of contacting the Booking Agent, Gwyned Bius, with the change.

Adherence to these guidelines will ensure that all judges on the competition floor are covered contractually and for insurance purposes.

Fundraisers -

Judges 500 Update:

- Date: Sept 8-9-10, 2000, Location Roswell
- Meet Entry Forms being mailed next week.
- There will be no non-qualifying sessions this year
- Assistant Meet Directors: Kathlyn Skeslock & Chris Jackson
- Thanks to Lynda Loden for new purple notebook cover design.
- Be prepared to assist Lisa and any other board member acting in a meet director capacity and Jeanie Lipsius with hospitality that weekend.
- Remember this fundraiser is used to pay NAWGJ membership dues and provide some clinic funding support to all members who meet the established requirements.
- Booking for the 2000-2001 season will take place as usual at this meet.

General Business:

Insurance Binder -

A new Insurance Binder form will be provided with your next newsletter. This binder provides judges the opportunity to be insured when they go to a clinic, judge a non-sanctioned intersquad, do in-gym work, etc. The fee can be added to the judge's expense voucher and reimbursed by the requesting/hosting gym. This binder does not provide blanket coverage throughout the year. One must be completed for each activity if coverage is desired. This form may be copied as needed. Once completed, it should be mailed to Betty Sroufe, 2096 Rolling Hills, Fairfield, OH, 45014. This insurance coverage is secondary to the hosting gym's coverage.

Membership Renewal -

NAWGJ membership dues will be paid for all judges who volunteer their time at the Judges 500 per established guidelines. Completed cards should be sent to Jean DeArmon. Jean will collect them and send them to Betty Sroufe with a corresponding check on the 15th of every month.

Betty Sroufe has requested that NAWGJ membership renewal cards be filled out legibly using all capital letters. Also, in the Rating field, the correct format is: 10-5/6 or E-5/6 or 7/8-5/6 - NOT just 10 or E or 7/8 - if both optional and compulsory ratings apply.

USAG Membership is also paid for board members who should submit a copy of their registration to Jean DeArmon for reimbursement.

A motion was made to add the booking agent to the USAG Membership reimbursement program effective July 15, 2000 or later.

Motion: Ceal Wutka

Second: June Seymour
Passed: 6-0

Active Status Changes -

- Completed active status cards **MUST** be returned to Marian by 11/15/00. This is earlier than usual.
- Judges who have not completed their active status and returned their cards on time will not be allowed to judge 1/1/01. You will be replaced.
- A list of inactive judges will be published in Technique in early 2001.
- Regional In Gym Cards are due to Marian by 10/1/00.
- State In Gym Cards are due to Jean by 9/1/00.
- The active status card has a printing error. The "Current Number" field should read "Rating". Complete this field as directed above.
- New Level 5/6 judges now have 1 year from the effective date of their rating to complete their first active status card. New judges have 1 year to get their uniform.

Clarification of In-Gym time:

In gym time used for the regional card (level 10 & above) or the state card (all levels) may also be used as in gym time on the active status card. Regional Training Camp hours cannot be used to satisfy different categories on the regional card and the active status card. If these hours are used as in-gym hours on the regional card, they can only be used as in-gym hours on the active status card and not as clinic hours.

Clarification of Clinic Hours:

The upcoming Coaches Clinic will fulfill all hours for the state in gym card, but **NO** hours for the regional card. Also, judges who stay for Marian's clinic sessions following this meeting will be eligible for an additional hour of clinic time on your active status card. If your card has already been signed, bring it to Sheila or Marian to make and initial the correction.

Clarification of Practice Judging:

Judges who practice judge a meet using capital cup format with two flights per rotation and with 8 or more gymnasts per flight at the required level will get credit for 2 practice judging sessions. Crown is an example of this type of meet.

Judges who practice judge after the 11/15/00 deadline for turning in their active status cards may send an amended card to Marian.

Clarification of Volunteer Time:

The "at a higher level" caveat does not apply to volunteer time.

NOTE: Anyone in need of state in-gym cards may call or email Chris Jackson.

Calendars and Deadlines -

DATE	EVENT	HOST	INFORMATION
7/21-23/00	Level 8/9 Training Camp	American Twisters	
8/12-13/00	Georgia Coaches Clinic	Roswell Recreation	Levels 2-5 Saturday, Levels 6-10 & Prep Sunday
10/06-08/00	Level 9/10/E Training Camp & Regional Judges Clinic	GGC	
9/1/00	State In Gym Cards Due		To Jean DeArmon
10/1/00	Regional In Gym Cards Due		To Marian Dykes
11/15/00	Active Status Cards Due		To Marian Dykes
1/5-7/01	National Judges Cup	Roswell	
6/1-3/00	National Judges Course	TBD	
6/1/00	AAU Nationals - Compulsory	Atlanta - TBD	
7/11-15/01	National Judges Symposium	Newport Beach, CA	1st testing for new quadrennium - Room Rates good 3 days before and after-\$135 Single/double; \$145 Triple; \$155 Quad - Close to John Wayne Airport

Membership Concerns -

Board members have received several questions requesting clarification of mileage reimbursement, carpooling and reimbursement for the last meal of a meet. The board recommends the following guidelines be applied.

Mileage Reimbursement

The 60 mile rule was established several years ago to help Meet Referees determine when it is feasible to reimburse mileage when a panel member travels to and from home each day. This guideline reads: Any judge who lives less than 60 miles one-way from the competition site has the option to return home overnight with mileage reimbursement, minus the 30 mile rule, unless the host hotel provides complimentary rooms to the gym. In this case, judges may still opt to return home at their own expense.

Any judge who lives more than 60 miles from the competition site must be provided a hotel room. If a judge elects to return home anyway, the Meet Referee has the option to reimburse the mileage when the cost to the host gym is reduced. Meet Referees should

use common sense and discretion when evaluating this situation. The lowest cost scenario should be applied.

Carpooling

Maximum carpool size = 4

It is not permissible to require working judges to meet a carpool before the end of the normal work day as long as arrival at the destination location is at a reasonable time.

Carpool Mileage Reimbursement Examples

Situation 1: All members of the designated carpool agree to depart at a time convenient and reasonable for all working and non-working members, the driver is reimbursed mileage.

Situation 2: The majority of the members of a designated carpool choose to leave early for a particular destination. They elect not to wait for the one member who cannot leave work as early. That member can leave at a time that would allow the carpool to arrive at their destination at a reasonable time. The early carpool forfeits the mileage reimbursement. It is paid to the employed judge who was left to travel by his/herself.

Situation 3: The carpool coordinator sets a reasonable departure time for all designated members. One carpool member is unable to meet the carpool for unrelated or non-emergency reasons. That member should contact the coordinator to advise him/her of the situation. If, after evaluating the situation on behalf of all designated members, the carpool coordinator decides to depart as scheduled, mileage reimbursement will be paid to this car's driver. The judge who elects to travel later does so at his/her own expense.

¶ Example A: The majority of the members of a carpool wish to travel Friday night. One member wishes to leave early Saturday morning. Mileage is paid to the car leaving Friday night only.

¶ Example B: A judge elects to judge a high school meet and cannot depart before 7:00 PM. If the carpool waits, they will not arrive at their destination until after midnight. The members of the carpool elect not to wait. The carpool is reimbursed their mileage. The judge who departs later is not.

Reasonable Carpool Departure/Arrival Times

These were defined as 7:30 AM/9:30 PM. Departure time was defined as the amount of time it takes to drive to the destination plus 15 minutes prior to report time.

A motion was made that approximate travel time plus 15 minutes should not require carpool to leave the designated meeting place prior to 7:30 AM

Motion: Marian Dykes

Second: June Seymour

Passed: 4-3

A motion was made that approximate travel time should not require a carpool to arrive at the destination after 9:30 PM

Motion: Marian Dykes

Second: June Seymour

Passed 6-1

As a general rule, carpool coordinators should make every effort to establish suitable travel plans that accommodate all members of the carpool. Carpool coordinators may deviate from these guidelines, with common sense, when 100% of the carpool members are in agreement.

Last Meal of the Meet

Questions concerning how much and when to charge for the last meal of a meet were brought to the board.

A motion was made stating if a judge cannot be home for dinner at a reasonable dinner time - 7:00 PM, and the host gym does not provide dinner, the board recommends that the established fee structure of \$15.00 should be followed. If a meal is provided by the gym, no per diem can be paid.

Motion: Jeanie Lipsius

Second: Chris Jackson

Passed: 6-0

Technical Information -

Georgia USAG voted to set the start value of the Level 4 USA Uneven Bars as follows:

If the gymnast uses a Pullover Mount the start value = 9.0

If the gymnast uses a Glide Kip Mount the start value = 10.0

Professionalism Reminders -

- GA NAWGJ is a service oriented organization
- Be Kind and Professional
- Refer issues and problems to me (Jean) after the meet
- Be careful what you say - you will be heard!
- It's ok to say "I'm not sure - let me look it up and get back to you"

Inquiry Protocol -

- Panel judges, send inquiring coaches to the chief judge.
- During an inquiry, panel judges should remain quiet until questioned about the inquiry in question.
- Remember, inquiries can result in lower scores.

New Business -

- WEB site information - Ceal has done a wonderful job establishing the GA NAWGJ website. The web address, or URL, is: ga-nawgj.org

· Other web addresses you might be interested in are:

▷ GA AAU = gaaau.org

▷ Region 8 = region8gymnastics.org

▷ USA Gymnastics = usa-gymnastics.org

· Booking assignments will be posted on our WEB site. Meet directors will have access to this information. When you replace yourself on a meet, please notify Gwyned who will then notify Ceal to post the change. It will still be necessary to complete and mail the Meet Director Notification Card since all meet directors are not internet active.

· Booking Question: Can a judge book his/herself as an alternate on a meet and book another for the same weekend. Clarifying Example: A judge books a meet across town and requests the alternate spot on a meet closer to home the same weekend. If a spot becomes available at the meet closer to home, can he/she accept it?

Answer: Yes, as long as replacement rules are followed.

· Jean requested clarification regarding the purchase of a fax machine and copier for her SJD needs. The board indicated that those purchases had already been approved.

· Ceal asked if the membership roster could be placed on the WEB site. It was determined that written permission would be required from each judge prior to posting that information.

The next meeting will be held at the Judges 500

The meeting was adjourned at 1:55 PM.

Respectfully submitted,
Chris Jackson
Secretary